

Bardwell Parish Council

Chairman: David Ruffles Vice Chairman: Andrew Smith

Bardwell Parish Councillors are summoned to attend the
Bardwell Parish Council Meeting on Tuesday 5 November 2019, commencing at 7.30pm
Venue: The Tithe Barn, (Bardwell's Village Hall), Up Street, Bardwell IP31 1AA

The Council, members of the public, and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Any member of the public who attends this meeting and objects to being filmed should advise the Clerk who will request that they are not included within the filming.

Agenda

- 1. Apologies**
 - a. Parish Council to receive apologies for absence
 - b. Parish Council to consent to accept reasons /apologies received.
- 2. Declarations of Pecuniary and Non Pecuniary Interests**
- 3. Approval of Minutes of the Meetings held on**
 - a. Tuesday 3rd September 2019
 - b. Tuesday 1st October 2019
- 4. Public Participation Session:** Members of the public are welcome to raise questions about issues on this agenda. Other matters may be raised at the Chairman's discretion but may not necessarily be responded to during the meeting. Where appropriate the matters raised will be included on a future agenda for formal discussion or responded to in writing.
- 5. Report from Suffolk County Councillor, Joanna Spicer MBE**
To include: Boundary Review Briefing
- 6. Report from Ward Councillor, Andrew Smith**
- 7. Matters arising from previous meeting** (Actions taken/outstanding)
- 8. Chairman's Report**
- 9. New Planning Application Consultations received from West Suffolk Council**
DC/19/2071/TCA: Consultation expiry date 13 November 2019
Proposal: Trees in a Conservation Area Notification – 1no.Acacia and group of Hazel – overall crown reduction by 3 metres
Location: The Old Pottery, Low Street, Bardwell IP31 1AS
- 10. To note Planning Application Decisions by West Suffolk Council.**
- 11. West Suffolk Council: Strategic Housing and Land Availability Assessment (SHELAA) 2019 Stakeholder Consultation – Details previously circulated to Councillors 14th October.**
Details of sites include those deferred from previous consultation and new sites put forward at Knox Lane and School Lane. Documents available at: <http://www.westsuffolk.gov.uk/shelaaconsultation>

To consider/determine response to West Suffolk Council consultation: Deadline 29th November 2019
This is a pre consultation exercise where WS Council are looking at the accuracy of information they have gathered. It is not the site options they are adopting. There is no change in the village settlement boundary; the areas highlighted are just areas put forward to potentially be included in the consultation starting early next year.
Any comments regarding yield, time scale and constraints would be welcomed by West Suffolk Council. This is NOT site allocations at this stage.

12. Highways matters

13. BPFA: Request for funds to be transferred from Bardwell PC BPFA Accounts re pavilion.

Background

The pavilion project is reaching the final stages. The building is secure and waterproof with only the cladding to be added on the outside shortly. Most of the plastering is complete and both the electrics and plumbing are well advanced. The klargestor, already on site, is due to be installed before the end of November.

There is some work to be done and equipment still required that was not included in the contract with HALL Contracts Ltd. The storage shed has been built although a specific allowance was not made for it and in particular the cladding required to match the main building. The main hall also needs to be fitted with furniture to suit the new building.

Proposal

It is proposed to meet the relatively small costs that will arise from such expenditure in the following manner.

1. Transfer funds currently held in the PC's BPFA A/cs - £5,000
2. Transfer funds remaining in the BPFA Capital reserves - £1,969 (see *separate application*).

PS 28 October 2019

14. Bardwell Community Field

- a. Footpaths and boardwalk updates: Date for commencement of work
- b. Trees – Planting date
- c. Water supply – Next stage
- d. Trim trail – report following visit by Fenland Leisure Manager

15. Speedwatch report

16. Tithe Barn report

17. Finance

- a. Financial report
- b. To consider proposal to purchase of Scribe accounting software wef 1st April 2020 in preference to current system of accounting using Excel spreadsheets.
- c. To consider initial budget proposals
Deadline for confirmed Precept to West Suffolk Council: 24th January 2020.

18. Clerk's Report

19. Correspondence of note requiring action or not previously circulated

20. Diary Dates 2019

10 November	Remembrance Service, Bardwell Church: Chairman
18 November	SALC Annual Conference: Shaping Suffolk To confirm attendance – details previously circulated
26 November	SALC AGM- Elmswell
10 December	Atrial Fibrillation Presentation in Tithe Barn, 7pm To confirm arrangements

21. Questions to the Chair

22. Next meeting: Tuesday 3 December 2019