

Bardwell Parish Council

Chairman: David Ruffles Vice Chairman: Andrew Smith

The Parish Councillors of **Bardwell Parish Council** are summoned to attend the
Parish Council Meeting on Tuesday 1st October 2019, commencing at **7.30pm**
Venue: **The Tithe Barn (Bardwell's Village Hall), Up Street, Bardwell IP31 1AA**

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Any member of the public who attends this meeting and objects to being filmed should advise the Clerk to the Council who will request that they are not included within the filming.

Agenda

1. **Apologies**
 - a. Parish Council to receive apologies for absence
 - b. Parish Council to consent to accept apologies received.
2. **Declarations of Pecuniary and Non-Pecuniary Interests**
3. **Approval of Minutes** of the Meeting held on 3rd September 2019
4. **Public Participation Session:** Members of the public are welcome to raise questions about issues on this agenda. Other matters may be raised at the Chairman's discretion but may not necessarily be responded to during the meeting. Where appropriate the matters raised will be included on a future agenda for formal discussion or responded to in writing.
5. **Report from Suffolk County Councillor**, Joanna Spicer MBE
6. **Report from Ward Councillor**
West Suffolk Rural Taskforce Survey: To establish parish council response.
7. **Police Report**
8. **Chairman's Report**
 - a. The Birches, Glassfield Road: To note report previously circulated to Councillors, following attendance at a site meeting by Chairman and Cllr Stokes, at the request of the current landowner.
 - b. AWA water main – School Lane, opposite Bardwell School: To note that this has been repaired.
9. **Planning Applications**
New: DC/19/1809/LB | Mansard House Low Street Bardwell IP31 1AR
| Application for Listed Building Consent - (i) remove internal walls in pantry and cloakroom and replace with new partitions (ii) remove 1no. window and replace with 1no. softwood glazed door (iii) remove utility room ceiling and repair loose and missing sections of original ceiling (iv) form new stud partitions to create 2nd floor bathroom including fit washbasin, WC, shower and extract fan (v) insertion of 1no. roof light (vi) remove existing staircase and form new staircase (vii) re fit existing cloakroom door in new position (viii) lift floor pannels in cloakroom/utility room and build up floor (ix) remove basement bar and counter tops
Consultation Expiry Date 3rd October 2019

Awaiting Decision: DC/19/1748/TCA | Knox Cottage Knox Lane Bardwell IP31 1AX
Trees in a Conservation Area Notification - T1 - Cedar tree - (i) reduce height by 2.5 metres (ii) crown lift overall by 1.5 metres
10. **Highways Matters:** requiring attention
Extension of Zig-zag lines outside Bardwell School: See attached

11. Community Field

- a. Vehicular Access to Community Field.
To note that vehicular access to the community field is for authorized vehicles only.
- b. Football pitch: **To note** Planning permission for Sundays: 10am – 2.30pm
There are occasions due to league fixtures when 2 matches are planned for the same day. Cllr Sanderson has confirmed with the football club (MB) that these will be timed to end by 2.30pm
- c. Trim Trail equipment – Annual Inspection: Details previously circulated.
Response from Fenland Leisure (Clerk)
- d. Water Supply – Update (AJS)
- e. Footpaths and boardwalk update including information/quotation (awaited) for composite decking as an alternative material for boardwalk – discussed with TH (AJS)
- f. To discuss and confirm date for tree planting
- g. Proposal to purchase necessary items to secure new seating/table. (DR)
- h. Any other matters requiring action.

Reports

- 11. Bardwell Community Speed Watch (AC)
- 12. Bardwell Playing Association Report (see attached) (PS)
- 14. Tithe Barn (AJS)

15. Meeting/events attended

- a. Ixworth Library: Reading Challenge Friday 20th September: (JB)
- b. West Suffolk Rural Task Force - Stanton (Clerk, TS, PS, AJS)
- c. 10th September SALC area Meeting (TS)

Future Meetings/Events

- d. 10th November 2019 Remembrance Service: Bardwell Church (DR)
- e. 18th November 2019 SALC – AGM Elmswell (TS – other Cllrs welcome to attend)

16. Finance

- a. To receive financial report
- b. To approve payments made since September meeting
- c. To confirm approval of invoices for payment
- d. To consider initial draft budget proposals – for in-depth discussion at November meeting
- e. To receive report providing details of Scribe Accounting Package – currently being ‘run’ concurrently with Excel Spreadsheets.
Proposal to implement new system with effect 1st April subject to being considered appropriate, beneficial and cost effective.

17. Clerk’s Report

18. Cars on Bardwell Village Green 2020

Request from David Ruffles as Chairman of the COTG Committee

The COTG committee intend to apply for a road closure for the 2020 event .

The application form requires that relevant bodies are informed.

Does the Parish Council have any objection to the road closure as in previous years:

Quaker Lane – junction with Up Street/Stanton Road?

19. Correspondence of note: Not previously circulated or which requires further consideration

20. Questions to the Chair

21. Next Meeting: 5th November 2019