

**Councillors are summoned to a meeting of Bardwell Parish Council to be held on
Tuesday 2nd April 2019, 7.30pm - The Tithe Barn, Up Street, Bardwell IP31 1AA**

Members of the public and press are welcome to attend

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Any member of the public who attends the meeting and objects to being filmed should advise the Clerk to the Council who will request that they are not included within the filming.

Agenda

1. Apologies and Approval of Absences
2. Declarations of Interests
 - i. To receive declarations of interest relating to items on this agenda not previously declared.
 - ii. To consider requests for dispensations.
3. To confirm the Minutes of the meeting held on Tuesday 5th March 2019
4. Public Participation: Members of the public are welcome to comment and ask questions about items on this agenda.
Questions raised, which do not relate to items on this agenda may be answered at the Chairman's discretion or considered for inclusion on a future agenda.
5. To receive a Report from the Suffolk County Councillor, Joanna Spicer MBE
6. To receive a Report from the Ward Councillor, Andrew Smith
including update on antisocial behaviour issues if available (Havebury/Police).
7. Chairman's Report
8. Highways Matters
To note that the flooding survey has been completed: Awaiting outcome of report
9. Community Speed Watch
 - i. To note that the Safe Cam has been requested
 - ii. Speed Watch report
 - iii. Correspondence from resident regarding speeding in Low Street (previously circulated).
To consider whether/what further action further action is required/can be taken and to take into account that similar issues exist across the village.
10. Planning Application Consultations received from West Suffolk Planning Authority
 - i. DC/19/0399/FUL Bardwell Primary School, School Lane, Bardwell IP31 1AD
Planning Application: Relocation of fence and replacement of existing gate

DC/19/0381/TCA: Brook Cottage School Lane, Bardwell IP31 1AD
 - ii. Trees in a Conservation Area Application: (i) 1 no. Willow fell and (ii) 1 no. Plum tree – prune by up to one third of the north facing trunk
 - iii. DC/19/0316/LB The Old Barn, Low Street, Bardwell IP31 1AS
Listed Building Consent application: Replacement windows and doors on front, side and rear of property

Bardwell Parish Council

Chairman: David Ruffles Vice Chairman: Andrew Smith

11. Community Field See Clerk's Report
 - i. Maintenance arrangements and confirmation of first cut
 - ii. Allotments update, final tenancy agreement review, insurance arrangements
12. Reports
 - i. Bardwell Playing Field Association Cllr Sanderson
to include pavilion progress update
 - ii. Tithe Barn Cllr SmithReports on Meetings attended
 - 1v. 6th March Allotments Management Clerk
 - iii. 12th March Heritage Training Cllrs Tomlinson/Smith
 - iv. 20th March Rural Transport Meeting Cllr Compton
 - iv. 26th March SALC area meeting Chairman/Clerk
13. Document Reviews: Clerk/RFO
 - i. Standing Orders
 - ii. Financial Regulations
14. Finance Clerk/RFO
 - i. To receive financial report
 - ii. To approve payment of invoices
 - iii. Audit arrangements
15. Insurance arrangements/review Clerk
16. Freedom of Information request - Progress Clerk
17. Clerk's Report
 - i. 6th April: Litterpick (in association with FairTrade Charity Breakfast) Arrangements
 - i. 14th May: Annual Village Meeting Arrangements – 7pm
 - ii. Defibrillator
 - iii. Skinners Lane : To note acceptance of SCC's offer of road planings for potholes
18. Correspondence of note not previously circulated or dealt with elsewhere on this agenda
19. The Next Meeting will be on Wednesday 8th May at 7.30pm
This will be the Annual Meeting and the first of the New Parish Council following the local Elections on 2nd May 2019.