

Bardwell Parish Council

Chairman: David Ruffles Vice Chairman: Andrew Smith

Councillors are summoned to a meeting of Bardwell Parish Council, to be held on Tuesday 5th February 2019 - 7.30pm - The Tithe Barn, Up Street, Bardwell IP31 1AA

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Any member of the public who attends this meeting and objects to being filmed should advise the Clerk to the Council who will request that they are not included within the filming.

Agenda

1. **Apologies and Approval of Absences**
2. **Declarations of Interests**
 - i. To receive declarations of interest relating to items on this agenda not previously declared.
(Cllr Smith – ongoing pecuniary interest re Clerk/RFO salary)
 - ii. To consider requests for dispensations
3. **To confirm the Minutes** of the meeting held on 4th December 2018
4. **Public Participation:** Members of the public are welcome to comment or raise questions about items on this agenda.
Questions raised which do not relate to items on this agenda, may be considered for inclusion on a future agenda.
5. **Police Matters:** PC Fox, Community Engagement Officer
6. **Anti-social Behaviour**
 - i. Lammas Close – Update
 - ii. Community Field/Football Pitch – At the time of issuing the agenda no further incidents have been reported to the parish council.
7. **County Lines:** Report from Councillors having attended County Lines awareness sessions (attended by Cllrs Babraff/Compton/Smith and the Clerk)
8. **To receive a Report from the Suffolk County Councillor**, Joanna Spicer, MBE
9. **To receive a Report from the Ward Councillor**, Andrew Smith
10. **Chairman's Report** *to include*
Response from Bardwell Charity Trustees to the draft proposal re The Green
11. **Highways Matters**
 - i. Ongoing drainage issues: Village survey due to commence in March details previously circulated and now published on roadworks.org
 - ii. To note: Flooding issue outside Ruffles House impacting on Lilac House. SCC are investigating – See Clerk's report.
 - iii. Streetlight – No.7 opp The Causeway, Low Street (UK Power)
Ongoing issue – Update: 21st January: Resolution estimated within 1 – 2 weeks.

- iv. Street lighting in School Lane: Car park light – Ongoing request for 360 illumination but this is not fully supported by all residents. See Clerk's report.
Councillors to determine how to proceed.
 - v. Any other highways matters requiring consideration.
12. **Rights of Way**
Skinners Lane: Potholes caused by vehicles – response from SCC
13. **Community Field**
- i. Field maintenance review
 - ii. Allotments: Tenancy agreements and allocations
 - iii. Additional fruit trees: update
14. **Bardwell Playing Field Association Report** Cllr Sanderson
To include: Pavilion Project update
15. **Bardwell Community Speedwatch** Cllr Compton
VAS data review – details circulated
16. **Tithe Barn Report** Cllr Smith
17. **Planning Application Consultations** received from Planning Authority for consideration
- i. DC/19/0159/TCA – Holly Lodge, The Green
Trees in a Conservation area notification – Fell 1no Ash
 - ii. DC/19/0111/HH - Knox Cottage, Knox Lane 1no bay cart lodge
18. **Bardwell Litterpick/** Great British Spring Clean
Confirmation of Date and arrangements
19. **May Meetings** affected by Parish Council elections 2nd May
- i. Annual Meeting of the Parish Council Wednesday 8th May
 - ii. Annual Parish Meeting Tuesday 14th May
20. **To Consider Charitable Donations: S137 of the Local Government Act 1972**
21. **Financial Report and Invoices for Payment**
- i. Invoices for approval
 - ii. To note invoices paid since last meeting
 - iii. To receive financial report detailing account balances to date
22. **Village Sign:** Repair/Refurbishment
Councillors to discuss and determine how they wish to proceed.
23. **Clerk's Report**
24. **Correspondence of note not discussed elsewhere**
School Travel Policy Changes – Circulated
25. **SALC Clerk's Election Briefing: Monday 11th February £25.00 + vat**
The Clerk requests permission to attend this briefing at the Parish Council's expense
26. **Questions to the Chair**
27. **Next Meeting** Tuesday 5th March 2019, 7.30pm Venue: Tithe Barn