

Bardwell Parish Council

Chairman: David Ruffles Vice Chairman: Andrew Smith

Councillors are summoned to a meeting of Bardwell Parish Council, to be held on Tuesday 5th March 2019 - 7.30pm - The Tithe Barn, Up Street, Bardwell IP31 1AA

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Any member of the public who attends this meeting and objects to being filmed should advise the Clerk to the Council who will request that they are not included within the filming.

Agenda

1. **Apologies and Approval of Absences**
2. **Declarations of Interests**
 - i. To receive declarations of interest relating to items on this agenda not previously declared.
(Cllr Smith – ongoing pecuniary interest re Clerk/RFO salary)
 - ii. To consider requests for dispensations
3. **To confirm the Minutes** of the meeting held on 5th February 2019
4. **Public Participation:** Members of the public are welcome to comment or raise questions about items on this agenda.
Questions raised which do not relate to items on this agenda, may be considered for inclusion on a future agenda.
5. **To receive a Report from the Suffolk County Councillor**, Joanna Spicer, MBE
6. **To receive a Report from the Ward Councillor**, Andrew Smith
7. **Chairman's Report**
To note that the 'new' Village Sign is now in situ on The Green.
8. **Highways Matters**
 - i. To note commencement of SCC Drainage Works and Village Drainage Survey commencing wef 4th March (full details previously circulated).
 - ii. Progress reports re outstanding issues (see Clerk's report) to include:
Streetlight – No.7 opp The Causeway, Low Street (UK Power)
 - iii. Any other highways matters requiring consideration.
9. **Antisocial Behaviour issues**
 - i. Lammas Close – Progress report Cllr Smith
 - ii. 16/17 Feb: The Croft – Notice vandalized; Low Street – several traffic mirrors were broken
Cllr Ruffles
10. **Suffolk on-board - Connecting Communities: Rural Transport 'Conversation': 20th March**
Cllr Compton will be representing Bardwell Parish Council at this 'event.'
To consider how to draw on the experiences of residents in advance of the meeting to ensure that attendance at this event is beneficial. Questions that will be considered at this event are:

"What works well for rural transport in Suffolk now?"
"How do travel services need to develop?"

11. **Community Field:** See Clerk's report
12. **Bardwell Playing Field Association Report** Cllr Sanderson
 - i. Pavilion Project update
 - ii. To note that the first invoice requesting the release of grant funds from Sport England has been submitted following scrutiny by the Architect and BPFA. (Details circulated separately.)
13. **Bardwell Community Speedwatch** Cllr Compton
14. **Tithe Barn Report** Cllr Smith
15. **Planning Application Consultations** received from Planning Authority for consideration
DC/19/0327/TCA
PROPOSAL Trees in a Conservation Area Notification - 2no. Plum and
1no. Crab Apple - fell
LOCATION Quaker Cottage Quaker Lane Bardwell IP31 1AJ
16. **Finance**
 - i. Invoices for approval
 - ii. To note invoices paid since last meeting
 - iii. To receive financial report
 - iv. To confirm arrangements for internal audit
 - v. To review financial regulations and financial controls
17. **Clerk's Report**
18. **Information request** received 17th March relating to meeting of 5th February. Clerk
19. **Letters of appreciation** from charities re S137 donations Clerk
20. **Correspondence** of note not previously circulated or discussed elsewhere Clerk
21. **Parish Council Election 2nd May**
To note that: Following attendance at the Local Election Briefing at West Suffolk House on Monday 11th February, the Clerk now has nomination packs for any eligible resident wishing to stand for election. These papers can also be downloaded from the West Suffolk website.
22. **Meetings/Training/Events**
Attended by Parish Councillors or Clerk since 5 February 2019
 - i. 11 February - Election Briefing: Bury St Edmunds Clerk
 - ii. 26 February - SALC, Claydon – Pear Digital Mapping Technology SALC, Claydon Clerk
 - iii. 26 February – Suffolk Design Parish & Neighbourhood Workshop, Stowmarket Cllr Stokes
Future meetings/training sessions/events
 - iv. 6 March Allotments Management Training SALC, Claydon Clerk
 - v. 12 March Heritage Training Lavenham Cllr Tomlinson
 - vi. 20 March Rural Transport 'Conversation' BSE library Cllr Compton
 - vii. 29 March Clerks Information & Networking SALC, Claydon Clerk
 - viii. 6 April Bardwell Litterpick (*in association with the Fairtrade Charity Breakfast organized by the Church*)
 - vix. 2 May Local Elections: Parish and Ward
 - x. Wed 8 May First meeting of the new Parish Council : Annual Meeting
 - xi. 14 May Annual Parish Meeting
23. **Questions to the Chair**
24. **Next Meeting** Tuesday 2 April 2019, 7.30pm. Venue : Tithe Barn