

BARDWELL PARISH COUNCIL

Chairman: David Ruffles Vice Chairman: Andrew Smith

DRAFT Minutes of the Meeting of Bardwell Parish Council held on
Tuesday 2nd July 2019 commencing at 7.30pm
Venue: The Tithe Barn (Bardwell's Village Hall), Up Street, Bardwell IP31 1AA

Present: Cllr David Ruffles (Chairman), Cllr Andrew Smith (Vice Chairman and Ward Councillor - arrived at item 4.iii), Cllr John Babraff, Cllr Geoff Clough, Cllr Ali Compton, Cllr Peter Sanderson, Cllr Tony Stokes

Clerk/RFO: Pauline Smith

Members of the public: 4

1. **Apologies** and approval of absences : Apologies for absence were received from Suffolk County Councillor Joanna Spicer MBE
2. **Declarations of interests**
 - i. **To receive declarations of interest (pecuniary or non-pecuniary) relating to items on this agenda not previously declared.**
Cllr Smith – Finance item 11.ii Invoices for payment – Clerk's Salary ongoing
 - ii. **To consider requests for dispensations: None.**
3. **To confirm the minutes of the meeting held on Tuesday 4th June 2019**
One spelling correction amendment item 7: *quite* to *quiet*
The minutes were then unanimously approved and signed by the Chairman as an accurate record
4. **Public Participation:** Members of the public are welcome to comment and ask questions about items of this agenda.
Questions raised, which do not relate to items on the agenda, may be answered at the Chairman's discretion or be considered for inclusion on a future agenda.
 - i. **Reference item 8.ii DC/19/1044/LB Forge Cottage Bowbeck Bardwell IP31 1BA**
Questions were raised about this application and how, having followed due process and having been rejected, it is permitted for the same application to be resubmitted.

A resident expressed the view that as the owner of a listed building they consider that "this is a mockery of the legal system that this is legal and allowed". They further added "it is very important that there is a consistency to the way legislation is applied".

Response: The Parish Council is aware that this is a resubmission of a previous application, which it has previously considered. The Parish Council has advised West Suffolk Council that its original decision/comments continue to apply.
The Parish Council is a consultee. The decision will be made by the District Council Planning Authority.

It is understood that the applicant did not lodge an appeal following the original decision (refusal) within the permitted time period. Therefore, they have resubmitted the same application and if rejected again then they will have the opportunity to appeal.

- ii. **Pageant:** Dinkie Williamson reported that as far as the story goes Amy and Becca from Spinning Wheel, together with members of the public have come up trumps.
There is a Cast of actors and ladies to make costumes now in place. Rehearsals start this weekend and will carry on throughout the summer.

The Pageant will be moving from the church, pub, carpark, school lane and back up to the church.

The organisers are surprised that there are residents who have not heard about the pageant. Facebook was recommended as a way to reach people. The organisers would be grateful to hear from anybody with expertise in matters such as marketing, insurance, which are the biggest outstanding issues. Would like support and advice from those on the pc with expertise of event organisation. Cllr Ruffles suggested and offered to help with a standalone Facebook page. The PCC will be holding an open meeting on 12th July for anybody interested in helping/getting involved. Venue details to be confirmed. *Website:* The Church now has its own website which should be live by 1st August 2019: bardwellchurch.org

Cllr Smith arrived at the meeting

- iii. **A resident raised concerns about the multiple caravans** on land opposite Whitton and Frost. They asked whether the Parish Council is aware and is anything being done about it?

Response: The Parish Council is aware.

Discussions between West Suffolk Council Officers and the owners are in progress to regularise the use of the land and property.

- iv. **Comment: Tesco bus service to the villages.**

The Tesco bus service to all villages has been suspended but it is understood that it can be made available to individuals at the cost of up to £7.40 per trip. Details are presently vague but more information can be obtained by phoning Tesco on 03456 779096.

This had gone under the radar: The Parish Council had not been advised directly.

5. **To receive a report from Suffolk County Councillor, Joanna Spicer MBE**

Changes to Bus timetables: The recent bus service reductions will not affect Bardwell.

30mph Roundels: Cllr Spicer has advised that this is "Very much on my list with Francesca (Clarke: SCC Highways Community Engineer). I have mentioned to her but waiting now for my next drive round with her to put in motion."

6. To receive a report from the Ward Councillor, Andrew Smith – See attached Other matters/Questions

West Suffolk Rural Task Force: Cllr Smith gave an overview of his attached report for the benefit of members of the public.

The task force, which is made up of 8 members including Cllr Smith and Cllr Thorndyke, Stanton Ward Councillor, will be meeting for the first time during Mid July.

It is intended to invite participation from/consult with as many members of the community as possible: businesses, residents, organisations.

Exhaust emissions outside schools. This is likely to be more of a problem in the towns rather than rural areas such as Bardwell.

Call for Sites: Cllr Smith explained his reason for being late to the meeting was that he had been attending a presentation about the general process relating to the Call for Sites.

At the end of 2018 there was a Call for Sites.

Submitted sites will be put through a screening process, following which, in September, the parishes will be consulted. Submission of sites does not mean that they will be accepted.

7. Chairman's Report

The Chairman said that he was pleased to see the report about flooding issues on the Green. Report attached.

Roadworks.org states that SCC will be carrying out investigation work Quaker Lane during August. *(Since the meeting the Clerk has established that the road closure relates to work taking place at Bardwell/Ixworth Road, requiring a diversion to be in place.)*

The Chairman understands that it is hoped to complete the 'jetting' at Bardwell Stud. The Chairman asked that the road sweeper be requested. **Action: Clerk.**

8. Planning Application Consultations received from Planning Authority

For consideration/response by Parish Council

- i. DC/19/1219/TCA Mayfield, School Lane Bardwell Bury St Edmunds Suffolk IP31 1AD
Trees in a Conservation Area Notification - 3 no. Scots Pine (1-3 on plan) fell

Action: No objection

To note: Response submitted prior to meeting/Decision Pending

- ii. DC/19/1044/LB Forge Cottage Bowbeck Bardwell IP31 1BA
Application for Listed Buildings Consent - Retention of Replacement Windows and Doors (resubmission of DC/17/2569/LB):
Parish Council Response submitted 25 June 2019: Referred to response submitted to previous application DC/17/2569/LB – No further comments made.

To note: Planning Applications approved by Planning Authority since June meeting

- iii. DC/19/0962/TCA - Bardwell Primary School: Proposal: Trees in a conservation area notification – 1 no Yew – pollard and trim stubby lower branches in a conservation area notification – 1 no Walnut Tree – remove branches overhanging Knox Lane and telephone cables and those close to house as indicated on photographs recd 7 May 2019.

9. **Highways Matters:** Details circulated, including flooding report – previously circulated. See attached.

10. New Dog Waste Bin Request for consideration

The Chairman has received a request for a dog bin to be installed at the bottom of Davey's Lane on Addison's Farm land. This relates to an ongoing problem of dogs fouling on the grass strip maintained by the landowners.

For information: To purchase a new dog bin would cost:

25ltr £86.52 ex vat free delivery – same make/model as previously purchased from Glasdon.

Alternative sizes: larger 35ltr plastic (sacks required) £194.00 +vat

Metal 35ltr £183.21 ex vat (amortec steel coating) sacks required

Metal 50 ltr £195.86 ex vat

Emptying costs 2.96 per week see attachment £153.92 per year.

Currently paying £461.74 per year for 3 bins. An additional bin will increase emptying costs to £615.66

West Suffolk Council recommend dual purpose bins. It is no longer necessary to have bins solely for dog waste. Dog waste should always be collected/disposed of using appropriate bags.

Resolution: It was agreed to relocate one of the existing litter bins from the entrance at the Community Field carpark as a trial measure. **Actioned GC**
Clerk has notified Council re requirement to empty bin at this location.

11. **Finance** Clerk/RFO
 - i. Financial Report – See attached.
Copies of the Unity Trust Bank Account confirming its closure were provided to Councillors.
 - ii Invoices totalling £3,810.08 were approved – Details contained within financial report
12. **Community Field**
 - i. To note that the Parish Council will hold an extra meeting to discuss the next major stage of this project known as “The Wetland Area” on 3 July 2019 in The Tithe Barn with Tom Hoblyn, and members of the previous steering Group.
 - ii. Proposal for temporary signage wording (see attached) was agreed
Actioned: Chairman to provide the details for the creation of the signage to N Bareham.
Since the meeting: Signage now complete and in situ
 - iii. **To confirm water supply progress** Cllr Smith
The order has been sent to the contractor (Fuller Water Systems) and Anglian Water. Subject to AW being satisfied that the contractor’s work complies with regulations they will connect the supply to the community field.
Initially the system will have a push tap. Sub metering arrangements will be put in place as and when considered appropriate.
It is hoped that the water supply will be installed/operational by mid-late summer.
Cllr Babraff thanked Cllr Smith for his work in arranging this installation to date.
 - iv. **Grounds maintenance update** Cllr Babraff
The grass has been cut during the weekend 29/30th June. It has been left a little longer than previously so that it doesn’t look too manicured.
The saplings planted around the fence: 208 trees were planted only 12 appear to have died – it is hoped that a similar situation exists on the other side.
 - v. **New bench at play area:** Cllr and Mrs Babraff were thanked for the donation of a new bench, which has been concreted in.

Reports

13. **Bardwell Community Speed Watch** Cllr Compton
The team has not been out during June due to members’ other commitments, such as open gardens: they will be ‘out’ during July.
A report detailing the speed data which has been captured by the VAS to-date will be included in the August issue of Bardwell Village News.
14. **Bardwell Playing Field Association** Cllr Sanderson
Pavilion Excellent progress continues: the roof is almost complete.
The Village Fete was very enjoyable and the weather was perfect.
During the ‘wash up’ meeting disappointment was expressed about the low number of people attending. Nonetheless, almost £1,200 was raised. This will benefit the BPFA, Bardwell Church and Bardwell Primary School.

It was noted that whilst acknowledging that the school will be involved in the Pageant, the School’s community involvement is generally significantly less than it was previously, which is disappointing. It was suggested that the situation should be discussed with the Head Teacher.

Tennis coaching will be taking place again in August, with a highly qualified coach.

15. **Tithe Barn** Cllr Smith
Birketts Solicitors are renewing their efforts to resolve the lease.
There are currently c.7 years of the existing lease remaining. In order to obtain the substantial funds required for the refurbishment of the building the lease needs to be for a minimum of 25 years.
16. Clerk's Report
[Nothing further to add to notes included on June Minutes in relation to questions raised.](#)
UK Power: Re lights in Lammas Close School Lane (no.s 14 &16): to follow up
Since the meeting: Lammas close expected to be resolved during week of 4 August – awaiting response re the other two).
17. **Councillor Training** at Coney Weston (details circulated separately).
To confirm whether any Councillors wish to participate in the training session being organized by Coney Weston Parish Council. - None *Action Clerk to inform CW -*
18. **Correspondence of note not previously circulated** or dealt with elsewhere on this agenda: None
19. **Questions to the Chair**
An offender from Lammas close was in court 2 weeks ago. At the time of the meeting details of the sentence are unknown.

Litter-picking: The Annual Litter-pick concentrates mainly on the outlying areas of the village whilst the litter-picker concentrates on the areas more central to the village on a regular/weekly basis.
20. **Future Meetings**
Wednesday 3rd July, 7.30pm – The Tithe Barn: Councillors to meet with Tom Hoblyn and members of the previous Steering Group to discuss next stage of the Community Field Project

Tuesday 3rd September 2019. 7.30pm – The Tithe Barn, Up Street, Bardwell IP31 1AA
Tuesday 1st October 2019, 7.30pm – The Tithe Barn, Up Street, Bardwell IP31 1AA

Meeting closed 8.53pm

P Smith, Clerk/RFO
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Ward Councillor's Report 2nd July 2019
Parish Council Report – July 2019

New Initiative (Exhaust Emissions outside Schools):

West Suffolk Council has a statutory duty to monitor the air quality across the district and we will take steps wherever we can to address pollution issues.

Air pollution is known to be harmful to health, particularly children and those with underlying health conditions. Public Health England estimate that air pollution is a contributing factor in 40,000 early deaths per year.

Drivers leaving their vehicle's engine's running while parked – known as idling – can be particularly harmful. Just a minute parked with an engine running can produce enough harmful emissions to fill 60 people's lungs. We know that one of the places where vehicle idling occurs is outside the school gates while parents and grandparents drop off and pick up at the beginning and end of the day.

High levels of pollution can cause asthma in children, and it can stunt their lung growth, which can have an impact on their health for the rest of their life.

That is why West Suffolk Council is looking to work with our local schools to try to make people understand the harm that they are causing to their own loved ones and to switch off their engines.

Of course, while it would be better if people walked or cycled to school, we must be pragmatic. For some parents dropping off children at several schools or heading off to work, their reliance on a car is necessary. We must also bear in mind that school catchments mean that often parents or grandparents may be travelling from further afield to take children to school.

Public awareness around air quality is at all-time high and, although air quality in West Suffolk is generally good, we are committed to improving this further and we need help to do this.

Although we want to get the message to all schools, we are looking for a small number of schools to work with on a pilot study from September as case studies.

Update - West Suffolk Rural Taskforce (WSRT):

The first meeting of the WSRT is likely in mid-July and the purpose of the group is to make recommendations to Cabinet on how best to ensure the different issues facing residents, communities and businesses in more rural areas (villages and outlying dwellings), as opposed to more urban areas, are taken into account by West Suffolk Council in all of its future activities and decision making.

Research has shown that 'rural' areas (in West Suffolk, this means the areas outside the 5 main market towns) can fare less well than more urban areas in terms of: access to services (including health and social care); personal financial management; transport; access to affordable housing; integration with social networks; access to skills and training; and business infrastructure.

The WSRT will use evidence to identify the key issues, assets and challenges characterising: a.) all rural areas across West Suffolk; and/or b.) specific rural localities within West Suffolk. For the Taskforce to shape the direction of the Local Plan; Strategic Framework; and Medium-Term Financial Strategy, initial findings and feedback will be presented to Cabinet in September 2019. Final recommendations will be made to Cabinet in November 2019 in order to ensure that community and member feedback can be fully considered.

The Taskforce will take evidence from Councillors and external stakeholders, including town and parish councils, partners, stakeholders, community groups, residents and businesses as it considers appropriate.

Andrew Smith
Councillor for Bardwell Ward