

Bardwell Parish Council
Chairman: David Ruffles Vice Chairman: Andrew Smith

Councillors are summoned to attend a meeting of Bardwell Parish Council to be held on
Tuesday 4th February 2020, commencing at 7.30pm at
The Tithe Barn (Bardwell Village Hall, Up Street, Bardwell IP31 1AA
Members of the Public and Press are welcome to attend

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Any member of the public who attends this meeting and objects to being filmed should advise the clerk to the council who will request that they are not included within the filming.

AGENDA

- 1. Apologies and approval of absences**
- 2. Declarations of interest**
- 3. To confirm minutes of the meeting held on 3rd December 2019**
- 4. Public participation session. In accordance with standing orders:**
 - Members of the public are welcome to raise questions or make comments in relation to items on this agenda. Other matters may be raised at the Chairman's discretion but may not necessarily be responded to during the meeting. Where appropriate, matters raised will be considered for inclusion on a future agenda for formal discussion, or responded to in writing.
 - the period of time designated for public participation shall not exceed twenty minutes unless directed by the chairman of the meeting.
 - a member of the public shall not speak for more than three minutes.
- 5. Police report**
- 6. To receive report from Suffolk County Councillor: Joanna Spicer MBE**
- 7. SCC Highways matters**
 - a. Flooding: The Green/Littlemore Green
To note that a joint statement from Bardwell Parish Council and the Bardwell Charity Trustees of progress as known at 14th January has been included in the February issue of Bardwell Village News.
To note contents of a report received following Bardwell Charity Trustees' site meeting with SCC 24th January (appendix 1)
 - b. Highways: To consider any matters of concern (*excluding flooding described above*)
- 8. To receive report from West Suffolk Councillor: Andrew Smith**
- 9. West Suffolk Council: The Birches, Glassfield Road**

Correspondence has been received (previously circulated to councillors) from WS Planning Officer to advise that the recommendation is being made that the case is to be closed and no further action taken. (appendix 2)
- 10. Chairman's report**

To consider the parish council's future response to parking on/driving along footpaths.

11. Planning Applications

At the time of issuing this agenda: No new planning application consultation documents have been received from the planning authority requiring consideration at this meeting.

Since the previous meeting (3 December 2019) the following applications have been approved by WS Council, the Planning Authority:

- DC/19/2296/LB Barningham Park Farmhouse IP31 1EA Application for LB consent
- DC/19/2468/TCA Croft House, The Green, Bardwell IP31 1AW Trees in a conservation area notification.
- DC/19/2270/HH: The Warren, School Lane Bardwell Householder Planning Application. *Note: proposal to infill ditch has been removed from this application as per email previously circulated.*
- DC/19/2247/TC 1 Chalet cottage, Church Road, Bardwell IP31 1AH Trees in a conservation area notification.
- DC/19/2229/TCA Croft House, The Green, Bardwell IP31 1AW Trees in a conservation area notification

12. Finance

Clerk/RFO

- a. Financial report
- b. Invoices for approval
- c. Precept Application 2020/21 £15771

To note that details of precept request as approved at meeting of 3rd December 2019 has been submitted to WS Council: Precept form to be signed by Chairman.

13. Bardwell Community Field

- a. **Water Supply:** To note that the water supply has now been completed by AWA. Cllr Smith
The Parish Council's insurers have been informed.
To consider time frame for next stage.
- b. **Allotments:** Report from Allotment Association AGM Clerk/RFO
Sheds: Councillors have previously agreed that sheds are an integral part of the allotments.
Councillors have also previously been advised that planning permission will be required.
Proposal: Approval is sought, subject to final agreement of size, construction, design and colour, to submit the relevant planning application to West Suffolk Council.
- c. **Community Field maintenance:** To consider maintenance requirements and arrangements for community field during financial year 2020/21.
- d. **To consider time frame for progressing to next stage:** planting, boardwalk etc
- e. **Adult Exercise Equipment:** To note that the monthly safety report from WS Council has not raised any matters of concern. (annex 3).

14. Speedwatch report

Cllr Compton

15. Bardwell Playing Fields Association

- a. BPFA: Report
- b. Children's play equipment on Community Field

To note that the contents of the safety report relating to children's play equipment on the community field are for parish council information only. (annex 3).

For clarification: the maintenance and insurance of the children's play equipment on the community field and Bardwell playing field is the responsibility of the Bardwell Playing Fields Association.

16. The Tithe Barn/Bardwell Village Hall Report

Cllr Smith

To consider a proposal that: Forthcoming works to improve the ground surface surrounding the side/rear/under glass bins of the Village Hall Car Park should be paid from the Bardwell Parish Council Tithe Barn Account. Cost: £950 excluding vat.

LG 1972 s 133; LG (MP) 1976, s 19

17. Bardwell Village Annual Litter-pick: 21st March 2020: 10 am

Councillors to confirm whether or not they wish this event to proceed and if so to confirm arrangements.

18. Bardwell Annual Village Meeting 28th April 2020

Councillors are asked to consider whether the format of this meeting should be changed and if so to provide positive suggestions. *Suggestions to the Clerk will be welcomed in advance of the meeting.*

19. Clerk's report

20. Correspondence

21. Diary Dates

March 10 SALC Area Meeting, The Tithe Barn, Bardwell 7pm – 9pm

March 17 West Suffolk Parish and Town Forum 6pm – 8pm

March 21 Bardwell Litterpick (tbc) 10am - noon: Meet at Tithe Barn

March 27 WS Civic Dinner: Chairman has been invited but unable to attend: apologies have been submitted.

April 28 Bardwell Annual Village Meeting, Tithe Barn 7pm – 9pm

Sept 8 SALC Area Meeting: The Tithe Barn, Bardwell 7pm-9pm

22. Questions to the Chair

23. Future Parish Council Meetings: Tuesday 3rd March 2020, 7.30pm

Tuesday 7 April 2020, 7.30pm