

Bardwell Parish Council
Chairman: David Ruffles Vice Chairman: Andrew Smith

**Councillors are summoned to attend a meeting of Bardwell Parish Council to be held on
Tuesday 3rd March 2020, commencing at 7.30pm
Venue: The Tithe Barn (Bardwell Village Hall), Up Street, Bardwell IP31 1AA**
Members of the public and press are welcome to attend.

AGENDA

- 1. Apologies and approval of absences**
- 2. Declarations of interest**
- 3. To confirm minutes of the meeting held on 4th February 2020**
- 4. Public Participation session**
In accordance with standing orders:
 - The period of time designated for public participation shall not exceed twenty minutes unless directed by the chairman of the meeting.
 - A member of the public shall not speak for more than three minutes.
 - Members of the public are welcome to raise questions or make comments in relation to items on this agenda.
 - Other matters may be raised at the Chairman's discretion but may not necessarily be responded to during the meeting.
 - Where appropriate, matters raised will be considered for inclusion on a future agenda for formal discussion, or responded to in writing.
- 5. To receive report from Suffolk County Councillor, Joanna Spicer MBE**
- 6. Suffolk County Council: Highways Matters**
 - 6.1 Flooding: The Green/Littlemoor Pond update (see also notes from Trustees attached)
- 7. To receive report from District Councillor, Andrew Smith**
- 8. Police Report:** To note that Andre De Jongh, Bardwell's Community Engagement Officer, has left this role. It is hoped that his replacement will be in post by 31st March 2020.
Suffolk Police Newsletter can be accessed on line at:
<https://www.suffolk.police.uk/your-area/snt-newsletters>
- 9. Chairman's Report**

Vehicle believed to possibly have been abandoned in Up Street as it has been parked outside The Old Rectory for a couple of weeks.
Tax expired 21 September 2019, MOT expires 20 March 2020: Reported to DVLA 26 February 2020.
- 10. The Birches, Glassfield Road:** Statement relating to Parish Council's handling of enquiry.
- 11. Planning Applications: Consultations received from District Council/Planning Authority for consideration.** None at the time of issuing the agenda
- 12. Planning Applications: Decisions since previous meeting**
- 13. Finance**
 - 13.1 Financial Report
 - 13.2 Invoices for approval
 - 13.3 Salaries and Wages: To confirm agreement of salary increases wef 1st April 2020 in accordance with budget figures agreed December 2019 for Clerk/RFO and Litter picker. Confidential paper attached.

If not agreed, an item to exclude the public and the press in order that the matter may be discussed, will be proposed for inclusion during this meeting.

- 14. Bardwell Playing Fields Report : BPFA request for funding:** Proposal submitted by Cllr Sanderson, Chairman of BPFA for consideration by Councillors.

Background

Construction of the new pavilion is almost complete and will be handed over by the contractors, Hall Contracts Ltd, very shortly.

The interior has been fitted out ready for use. However, weather conditions in recent weeks has limited any work on the external landscaping but it is intended this will be carried out as soon as drier conditions prevail.

The area in front of the building will extend the parking space available but will require additional funding in the future before the whole area can be covered with a hard tarmac surface. In the meantime some necessary work is required now to provide safe access to the building.

Proposal

It is intended to provide a firm and safe hard-standing for both vehicles and pedestrians for which additional materials and relevant labour are required.

It is requested that the Parish Council releases £2,000 as a contribution towards this work from the General Capital Fund reserves.

- 15. Bardwell Community Field**

- 16. Speed Watch Report.** Details extracted from Vehicle activated sign for the period 5 November – 31 December 2019 attached. Future reports will be issued quarterly, with the next covering the period 1 January – 31st March 2020. AC/TS

- 17. Tithe Barn Report/Bardwell Village Hall Report** AJS

- 18. Bardwell Annual Spring Litterpick 21st March 2020 To confirm arrangements**

As in previous years, the Church is running a Fairtrade Breakfast during the same morning in the Tithe Barn.

- 19. Bardwell Annual Village Meeting 28 April 2020**

To note that details have been included within March issue of Bardwell Village News and letters or emails sent to individual organisations requesting confirmation of attendance by 31st March. Clerk

- 20. Clerk's report**

- 21. Correspondence**

- 22. Diary Dates:**

March 10	SALC Area Meeting, The Tithe Barn, Bardwell 7pm
March 17	West Suffolk Parish and Town Forum, Newmarket 6pm – 8pm
March 21	Bardwell Litterpick 10am – noon: Meet at Tithe Barn FairTrade breakfast available beforehand
March 27	WS Civic Dinner: Chairman has sent apologies.
April 28	Bardwell Annual Village Meeting, Tithe Barn 7pm 9pm
September 8	SALC Area Meeting

- 23. Questions to the Chair**

- 24. Date of next Parish Council Meeting:** Tuesday 7th April 2020 7.30pm