

Councillors are summoned to attend the meeting of Bardwell Parish Council to be held
on Tuesday 2nd April 2024, commencing at 7pm.
Venue: The Tithe Barn, Bardwell Village Hall, Up Street, Bardwell IP31 1AA

Members of the Public and Press are welcome to attend
This meeting will be recorded

Agenda

- 1. Apologies for absence**
To receive apologies for absence.
If considered appropriate to confirm approval for absence.
- 2. Declarations of interest**
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest, other registerable or non-registerable interest which they have in any item of business on the agenda, no later than when that item is reached and, when appropriate, to leave the meeting prior to discussion and voting on the item.
- 3. Approval of the minutes of the meeting held on Tuesday 5th March 2024**
- 4. Public Participation session: 20 minutes maximum**
Members of the public are invited to raise questions relating to items detailed on this agenda. Any other matters raised will be accepted at the discretion of the Chair or may be considered/responded to outside of the meeting or, if considered appropriate included on a future agenda for councillors' consideration/decision.
- 5. To receive reports from:**
 - 5.1 Suffolk County Councillor, Joanna Spicer MBE
 - 5.2 West Suffolk Councillor, Andrew Smith
- 6. Chairman's Report**
To give consideration to the feasibility of the parish council taking action to rectify damaged areas of highway/verge along Church Road and School Lane. See Chairman's attached suggestion and costs as to how this could be achieved.
- 7. Highways issues for consideration**
 - 7.1 **School Lane Parking Issues:** To receive report following meeting with the Head Teacher of Bardwell School and other interested parties on 21st March. **Cllr Ruffles/Cllr Berrill**
 - 7.2 **Any other highways matters requiring consideration**
- 8. Planning**
 - 8.1 **New Applications**
To consider responses to planning application consultations received from West Suffolk Council. *(none at the time of issuing this agenda)*
 - 8.2 **Decisions: To note planning applications decided by West Suffolk Council, the Planning Authority since the February meeting**
DC/23/2051/TPO | TPO 266 (1998) tree preservation order - one Corsican pine (T1 on plan in W1 on order) fell | Chapel Cottage Ixworth Road Bardwell Suffolk IP31 1AU.
Approved

- 8.3 **Planning Application DC/22/2190/HYB - Land at Shepherds Grove, Bury Road, Stanton**
To resolve whether or not a representative of Bardwell Parish Council should attend and speak at the Development Control Committee meeting on Wednesday 3rd April 2024, in relation to this application.
9. **Village Voluntary Workforce and Annual Litter pick** **Cllr Witton**
9.1 Voluntary Workforce 9th March Report
9.2 Annual Village Litter pick 23rd March Report
9.3 To confirm date of next workforce event and proposed work
9.4 Refreshments for volunteers following village workforce events: to consider arrangements/costs.
10. **Village D Day Commemoration Events:** Progress report **Cllr Berrill**
11. **Speed Watch Report**
12. **Speed Indicator Device (Existing)**
To determine whether or not the parish council should return the exiting unit for investigation at a potential cost of up to £500.00
13. **Village Gateways:** To consider options for wooden gateway as opposed to Everwood (polymer). Two alternative quotations have been received. Details attached.
14. **Community Field**
To confirm that the first 'cut' of the season has been carried out.
Any other matters for consideration
15. **Finance** **Clerk/RFO**
15.1 Report and payments for approval
15.2 To confirm Audit arrangements.
16. **Clerk's Report** to include any correspondence requiring attention.
17. **Draft Biodiversity Policy** for consideration. **Clerk**
18. **Annual Village Meeting:** To confirm arrangements. **Cllrs Witton/Berrill**
- Reports from other organisations**
19. Bardwell Charity Trustees **Via Clerk**
20. Bardwell Playing Fields Association **Cllrs Allum/Lelakova**
21. Bardwell Village Hall **Cllr Smith**
22. Suffolk Association of Local Councils **Cllr Berrill**
23. Cars on The Green **Cllr Ruffles**
24. Questions to the Chair
25. Date of Next Meeting: Tuesday 7th May 2024: Annual Meeting of the Parish Council

Agenda issued 25th March 2024
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Attachments

Agenda Item 6

Chairman's Report

To give consideration to the feasibility of the parish council taking action to rectify damaged areas of highway/verge along Church Road and School Lane. See Chairman's attached suggestion and costs as to how this could be achieved.

Request for materials to enable some repairs to the verges in Church Road and School Lane

In the ongoing efforts of the community work party to improve the general state of the village, myself and Councillor Witton would like to explore repairing the very muddy area in Church Road, next to start of the footpath leading towards the foot bridge (closed at present) this small area by the entrance is also a parking area for those who use this path, park to go to the church, and also where WSC park when they empty the dog bin there. After scraping away the mud after local residents had said there was once a hard standing there, the remains of this standing were found.

School Lane has a section just past Skinners Lane, which has been severely damaged by vehicles parking.

Proposal to purchase some tarmac road plainings from Steve Lumley Ltd in Bury St Edmunds, two options:

1. 15mm which is finer £27.50 per tonne delivered
2. 55mm which is a lot coarser £25.50 per tonne delivered
3. Hire of a wacker to compact the materials down £ 36.23 plus fuel.

All above prices are plus vat

Regardless of what size plainings are required, would need 10 tonne to cover both areas mentioned.

25/3/24 Clerk's Note:

I believe that SCC highways will have a view in regards to this work being carried out: I will make the appropriate enquiries.
